

#### SPYCLOPS BASIC DVR SETUP

All steps are given in order as if from home screen. If after completing a step and returning to the home screen you see a message that says "Configuration changed! To save the latest configuration?" Click "Yes" to save your settings.

## Step 1: First Time Log In

Right click on mouse for Setup (screen will display "Username" and "Password", do not enter any text in this window).

→ OK.

→ Setup (you will now see the main Setup screen).

Step 2: Username and Password (Password is required for remote access in browsers or apps)

Setup

- → System Tools -- Substantial User management
- → Set password, (Old password leave blank).
- → Enter new password.
- → Repeat.
- **→** Ok.
- → Ok.



"Configuration changed! To save the latest configuration?" Click "Yes" to save your settings.



f you want the Username to be different than "admin" you will need to add user.

### To add new "User"

## Setup

- → System Tools-- User management
- → Add User.
- → Type in User Name.
- → Select User Access Level.
- **→** OK.
- → Select new "User".
- → New Password.
- → Repeat.
- → Ok.
- → Ok.



# **Step 3: Set Date and Time**

### Setup

- → System setup General setup
- → Select the correct Date and time.
- → Click the 'Apply' button.
- → Click 'Yes' to 'Are you sure to continue'.
- → Ok.
- **→** Ok.



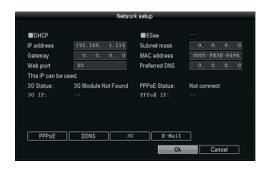


## **Step 4: Basic Network Setup**

To generate the Esee ID the DVR must be connected to the network through an Ethernet cable.

#### Setup

- → System setup Network setup.
- → Check the DHCP box to dynamically assign an IP through the router and click the Esee box to populate the Esee ID.
- → Ok.
- → It may take up to 10 minutes for the Esee number to populate.



"Configuration changed! To save the latest configuration?" Click "Yes" to save your settings.

## Step 5: Access the DVR from a browser connected to the same network

#### Setup

- → System setup Network setup -- make note of your DVR IP address and Esee number.
- → In a web browser in the same network, enter the IP address you just took note of from the DVR.
- → Accept the pop up and install Active X controls.
- → Enter the username and password for the DVR in the log in screen and select the log in button.





## **Step 6: Setup Recording**

#### Setup

- → System setup Record setup
- → Pick the channel and day of the week you want to record.
- → Choose Time, Motion or Sensor for the recording mode.
- → Click Copy to if you want to copy the setting to another channel or to all other channels.
- **→** Ok.



"Configuration changed! To save the latest configuration?" Click "Yes" to save your settings.

## **Step 7: Video Playback**

- → Setup Wideo Playback
- → Pick the channel you want to play back.
- → Choose Time, Motion or Sensor for the recording mode.
- → Enter the record time and hit Search.
- → Select the recording block in which you want to view and click playback.



For more detail instructions such as setting up the Spyclops DVR, Network settings, Recording settings, and info about the free Smartphone app, please visit our website: <a href="www.spyclopsusa.com">www.spyclopsusa.com</a>
For live Technical Support assistance M-F / 9-6 please call 866.839.9187 Ext 2393

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